

CITY OF MILPITAS
COMMUNITY ADVISORY COMMISSION
MILPITAS CITY HALL COMMITTEE MEETING ROOM
APPROVED MINUTES
September 3, 2008

**I.
Call to Order
and Roll Call**

Chair Queenan called the meeting to order at 7:00 p.m. Present were Vice Chair Fang and Commissioners Choudhury, Lind, Madnawat, Meharu, Mohsin, and Villegas.
No Alternates were present.
Absent: Commissioners Abelardo, Chen, Nguyen and Pham.

**II.
Seating of
Alternates**

Alternates seated: None

**III.
Pledge of
Allegiance**

Chair Queenan led the Pledge of Allegiance.

**IV.
Approval of
Agenda**

MOTION to approve the Agenda as submitted.

M/S: Mohsin, Fang

Ayes: 8

**V.
Approval of
Minutes**
Commissioner met with
CEPAC.

Commissioner Lind pointed out under Town Hall meeting, Chair Queenan, Lind, Commissioner Pham, Commissioner Chen and Councilmember Polanski the Emergency Preparedness Commission (EPC) formerly known as

MOTION to approve the amended minutes of August 6, 2008.

M/S: Queenan, Mohsin

Ayes: 8

**VI.
Announcements**

Cindy Maxwell, Principal Administrative Analyst, introduced Felix Reliford, Principal Housing Planner, who will be the new staff liaison. She also announced that the front yard landscaping report will be going to the City Council at their September 16th meeting.

**VII.
Public Forum**

Chair Queenan invited members of the audience to address the Commission on any item not on the agenda. There were no requests.

**VIII.
Liaison Reports**

City Council

Councilmember Althea Polanski announced that Parks and Recreation started a foundation called the Milpitas Parks and Recreation foundation and the president is

Kathryn Gray. They will be hosting a festival of trees gala event to raise money. Sponsorships can range from \$350 to \$800 and event sponsorships from \$500 to \$2,500 and decorated trees will be auctioned off. The grants will be for qualified local residents, youth sports programs and activities, assistance for youth arts and families that need assistance enrolling in recreation classes and programs. At last night's Council meeting, it was announced that the library will be completed by the end of November and will take about six weeks to move in. The grand opening is tentatively scheduled for either January 5th or January 10th. Staff had looked into having a drive through book drop off but it is not going to happen because the initial cost would be approximately \$750,000. There will be two manual drop off's in the front and three drop off's in the parking garage. The Arts Commission and Public Art Committee wanted to separate the two committees and change the make up of the art committee however the Council rejected their idea and wants them to continue looking at logistics and work together. Investment income and building permits were down significantly for fiscal year ending June 30th and three major residential projects were put on hold. The Council commended staff because they only used 93% of budget. The only department that expended 100% of the budget was Fire because of mutual aide for fires across the state and mutual aid to San Diego. \$2.1 million had to be allocated from RDA to close the budget deficit. Also Sacramento is looking at taking \$2 to \$5 million away from schools and cities.

Chair Queenan asked if the City gets reimbursed for mutual aid and Councilmember Polanski said yes and hopefully the City will get reimbursed soon.

Commissioner Mohsin asked if the Parks and Recreation foundation is a 501(c) 3, non profit foundation tax deductible and Councilmember Althea Polanski said yes. The website is milpitasfoundation.org.

IX. Old Business

a. Town Hall Meeting.

Commissioner Lind passed out a town hall meeting subcommittee report and noted that she met with Mike Berryhill from Emergency Preparedness Commission (EPC) about hosting a town hall meeting on Thursday, February 5, 2009 at the community center. They talked about gathering volunteers to provide many services such as setting up, providing refreshments, greeting residents, responding to questions and passing out materials. The theme of the meeting would center on emergency preparedness. Mr. Berryhill offered to talk to Sean Simonson, Firefighter, to provide a 20 minute presentation on the topic. Commissioner Lind stated she will attend the September 18th EPC meeting to confirm the town hall meeting date and will look at getting volunteers the next CAC meeting.

at

Commissioner Lind asked if there is any money in the budget to provide 50 goodie bags and asked Ms. Maxwell if she could provide what was passed out at the previous town hall meeting.

Chair Queenan suggested gathering questions beforehand to streamline the process.

Commissioner Mohsin suggested that the flyer should state "we have experts so bring your questions and concerns". He also suggested the flyer be included in the City's utility bill. Commissioner Lind agreed and asked Commissioner Mohsin to draft the flyer. Councilmember Polanski asked Mr. Reliford to look into adding the flyer to the utility bill. She also said that she will ask the city manager if he could attend. Ms. Maxwell added that the date has been confirmed for February 5th.

Commissioner Lind asked the CAC to bring their ideas to the next meeting.

Councilmember Polanski suggested that the CAC invite the Public Arts Commission and Chair Queenan suggested inviting other Commissions as well. Commissioner Lind

reiterated that the theme is emergency disaster preparedness and envisions the meeting to last an hour.

Chair Queenan asked when will the subcommittee meeting be formed and Commissioner Lind said at the next meeting because she wants to attend the EPC meeting first.

Mr. Reliford said he will look into adding the flyer in the utility bills and gather items for the goodie bag from staff members and will report at the next meeting.

Commissioner Lind asked if the CAC has a budget and Councilmember Polanski said no.

Commissioner Madnawat asked if staff could look into the school system providing a voice recording to residents about the meeting. Commissioner Lind suggested that the meeting be advertised in the *Milpitas Post*, City's website, cable TV, marquee, sports center and community center.

Chair Queenan asked if the City has any partnership with the American Red Cross and Commissioner Lind said she did not know.

Chair Queenan asked staff to carry this item to next meeting.

X. New Business

b. Neighborhood Beautification Awards

Chair Queenan noted that the deadline to submit nominations for the NBO awards was August 31st. Commissioners Abelardo, Chen and Mohsin will be meeting with Zulema Maggie, Neighborhood Preservation Specialist, to go over the nominations.

c. Subcommittee/Task Force Status Reports.

1. Community Outreach (Mohsin, Queenan)

Chair Queenan said he received the new community outreach form and asked if staff sent a copy to police and Ms. Maxwell said yes.

XI. Adjournment

Chair Queenan adjourned the meeting at 7:51 p.m. to the October 1, 2008 meeting.

Respectfully submitted,

Veronica Bejines, Recording Secretary